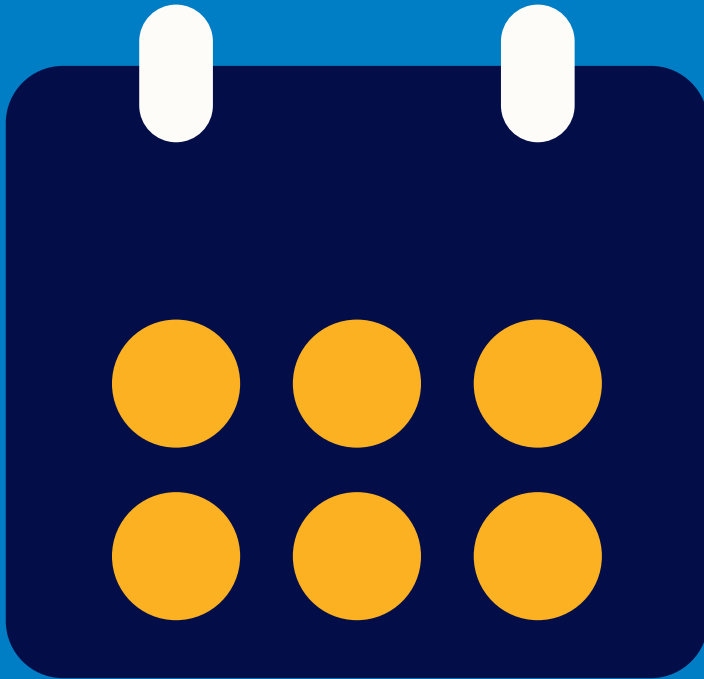


we've got years of
experience



behind every
new hire.

support solutions

for outside the classroom.

Finding the best support staff for your institution is crucial. You need people with the right skills and experience, and a mindset to meet the demands of working in the education sector. We can connect you with these people.

Constant technological change has transformed the way we live, work and relate to each other. In this fast changing digital world, we know that candidates still want a trusted human partner. This is where we come in.

Trusted as local market specialists within the world of education recruitment, every member of our team is committed to going above and beyond to make our candidates and clients successful.

we do the checks so that you don't have to

All of our candidates are checked against strict safeguarding standards which meet with the recommended DfE guidance, and we are on-call 24 hours a day, 7 days a week so that you can have peace of mind. The recruitment and employment confederation (REC) audit our systems and processes and we have maintained a 100% compliance mark since 2009.

your vacancies

covered.

support roles we recruit for include:

administration and office support

- Administrator
- Receptionist
- PA to Head/SLT
- Minute Taker/Note Taker
- Office Manager
- Data Officer
- Data Manager
- IT Officer
- Network Manager
- Clerk to Governors
- SIMS Specialists

student services support

- Attendance Officer
- Admissions Officer
- Cover Manager
- Reprographics Officer
- Librarian
- Exams Officer
- Invigilator

business support

- School Business Manager
- Bursar
- Finance Officer
- Finance Manager
- HR Officer
- HR Manager
- Marketing Officer

technical support

- ICT Technician
- Science Technician
- Food Technology Technician
- Art and Design Technician
- Design and Technology Technician
- PE Technician

premises support

- Premises Assistant
- Premises Manager
- Site Supervisor
- Caretaker



trust in us.



Through a national network of offices and with a database of over 45,000 active teaching and support staff, we help to fill roles at over 2,500 schools and academies each week.

[get in touch for specialist support](#)

0845 600 1234
randstad.co.uk

